

Directions for Applying to Regis University CPS Graduate Programs

This application material is **ONLY** for students who are US citizens and have earned a four-year bachelor's degree from a regionally accredited institution in the United States.

Applications **WILL NOT** be processed until all required information is received.

1. Complete the Admissions Package (all degree and certificate-seeking applicants).

Apply a minimum of 30 days before the start of classes to ensure optimal course selection.

Completed application form with all blanks filled in completely, all questions answered, and appropriate boxes checked. Remember to sign and date your application.

\$75 non-refundable application fee. If you are a Regis graduate or have previously applied to Regis, this fee is waived.

Two recommendation forms (not required for MSIA) from colleagues or supervisors who know your work in a professional setting and are able to give specific information about your abilities and potential. Have the forms returned to you in sealed and signed envelopes.

Current resumé

Official transcripts (showing your name and Bachelor's Degree conferred) must be sent directly from your previous institution to Regis University and be received no later than 30 days after acceptance. Unofficial (student or electronically issued) transcripts are acceptable to submit until your official transcripts are received; unofficial transcripts, however, must include student name, institution name, and date a degree was conferred. Either official or unofficial transcripts must be received before your application can be reviewed for acceptance. MAC applicants must submit transcripts for all college-level coursework.

Essays required for your program (see the specific page in this application packet for your program of study).

Other items required for your program (see the specific page in this application packet for your program of study).

2. Submit Graduate Application material to Regis University Admission Processing Center, 650 S. Cherry St. Suite 700 Denver, CO 80246.

3. Order official copies of your undergraduate transcript(s). See last page of this packet for a transcript request form to send to your undergraduate school (schools may charge a small administrative fee for this service). **The official transcript(s) must be sent directly from your undergraduate institution to Regis Graduate Admissions** and must be in your admissions file no later than 30 days after acceptance. Students whose files are not complete by this date will not be eligible to register for future courses. Transcripts must document completion of your bachelor's degree from a regionally accredited college or university. Official transcripts containing foundational courses or requested graduate transfer credit must also be submitted. "Student issued" or "unofficial" transcripts are not acceptable except as initial

Admissions Checklists

Complete the Admissions Package (all degree and certificate-seeking applicants). Apply a minimum of 30 days before the start of classes to ensure optimal course selection.

Master of Science in Criminology

- ___ **Completed Application Form** with all required fields (*) completed.
- ___ **\$75.00 non-refundable application fee.** If you are a graduate or have previously applied to Regis this fee is waived.
- ___ **Degree-bearing Transcript** from a U.S. Regionally accredited institution with a print date within one year of your application date.
- ___ **Two online recommendations** from colleagues or supervisors who know your work in a professional setting and are able to give specific information about your abilities and potential. (Online form sent to the recommender within the online application).
- ___ **Current Resumé**
- ___ **Required Admission Essays.** (See page 4).

Master of Science in Information Assurance

- ___ **Completed Application Form**
- ___ **\$75.00 non-refundable application fee.** If you are a graduate or have previously applied to Regis this fee is waived.
- ___ **Degree-bearing Transcript** from a U.S. Regionally accredited institution and, if applicable, transcripts with prerequisite courses, or other Master's degree from U.S. regionally accredited institution(s)
- ___ **Current Resumé**
- ___ **Required Admission Essay** (See page 4).
- ___ **Two years of work experience** (does not have to be computer related)
- ___ **Faculty Interview**

Essay Directions

Regis University requires applicants to write essays as part of their admissions package. The questions you are required to answer are meant to help you distinguish yourself from other applicants. Each program has specific questions that relate to that program (see the appropriate program page for questions). These essays bear considerable weight in the admissions process.

The Admissions Committee considers it a privilege to read your essay(s). In evaluating essays, the Committee considers the following:

1. Does the applicant demonstrate college-level written communication skills? Particular attention is given to mechanics (grammar, punctuation, and spelling), the logical organization of material, analysis of issues, support of issues and positions, and clarity of thought.
2. Does the applicant show an ability to critically think through a decision-making experience?
3. Does the Regis University Master's program appear to meet the goals and expectations of the applicant?
4. Do the applicant's answers to specific program questions indicate that the program is a good fit for the applicant?

In the following sections, find the program for which you are applying and follow the directions specific to your degree or certificate program.

Master of Science in Criminology (MSC) Essays

Master of Science in Criminology

Essay #1

The Master of Science Degree in Criminology involves research in leadership, ethics, conflict management and problem resolution, topics that leaders and administrators need to master. With these subjects in mind, describe your professional and educational history and how this Graduate Degree and its subject matter will assist you in achieving future goals and prepare you for the challenges you will face in the future?

Essay #2

What areas of interest and/or professional expertise do you wish to develop throughout this program, and why?

Master of Science in Information Assurance (MSIA) Essay

Master of Science in Information Assurance

As you complete the [Career Goal Statement](#), we encourage you to share with us some personal insights about those experiences and influences that have shaped you. Our intent is not to judge you, but rather to get to know you a little better. Write a personal statement indicating how you think the MSIA degree will enhance your career plans. Try to be as specific as possible in answering the questions below. **Minimum of three typewritten pages in appropriate essay format.**

- What do you expect to learn and achieve in the MSIA program?
- Discuss the kind of position you anticipate having five years after you earn this degree.
- What experiences have you had that form the foundation for these career goals?
- How will the MSIA degree enhance your career plans?

Application for Admission

(please type or print clearly)

Full Legal Name _____
Last First MI

Previous/Other Name _____ Name Preferred _____

Social Security Number _____ Date of Birth: _____

Current Mailing Address _____
Street

City/Town _____ State _____ Zip _____ Country _____

Home Phone _____ Work Phone _____ Cell Phone _____

Fax No. _____ E-Mail Address (required) _____

Regis uses e-mail as the primary means to communicate with you about your application and admissions status.

Preferred Location: (Select one primary location. Not all programs are offered at all locations.)

- | | | |
|--|---|---|
| <input type="checkbox"/> Denver (Lowell) | <input type="checkbox"/> Denver Tech Center | <input type="checkbox"/> Aurora |
| <input type="checkbox"/> Longmont | <input type="checkbox"/> Fort Collins | <input type="checkbox"/> Colorado Springs |
| <input type="checkbox"/> Interlocken | <input type="checkbox"/> Las Vegas @ | |
| <input type="checkbox"/> at Broomfield | <input type="checkbox"/> Henderson | |
| <input type="checkbox"/> Online | | |

Please select one desired degree.

- Master of Science in Criminology
- Master of Science in Information Assurance

Please attach a non-refundable \$75 application fee.

(Application fee is waived if you are a Regis University graduate or have applied previously to Regis University.)

Waived _____ Check _____ Credit Card _____ MasterCard Visa American Express Discover

Name on Credit Card _____

Account Number _____ Expiration Date _____

Signature _____ Date _____

Education:

Regionally accredited undergraduate and graduate institutions attended. *Resumé may not be substituted for Education Section.* Attach and sign additional sheets if necessary.

Name of Institution/City/State/Country	Date Attended	Degree Earned	Major

*See Directions for Application (page 2) for requirements concerning official transcripts.
See page 17 for Transcript Request form.*

Employment Information:

Current Employer _____ Title _____ Full Time ___ Part Time ___

Employer Address _____
Street City/Town

State Zip Country
Work Telephone _____ Fax _____ Employment Start Date _____
mo/day/yr

Previous Work Experience:

*Resumé may not be substituted for work experience section;
However, you may attach an additional signed sheet if necessary.*

Employer	Address	Start Dates mo/day/yr	End Dates mo/day/yr	Title	Full Time/ Part Time

- **Financial Aid:** Do you intend to apply for financial aid (student loans) through Regis University? Yes ___ No ___
(If applying for financial aid, please allow six to eight weeks for processing before the start of your courses, or ask about tuition deferment.)
- **Other Questions**
 - **Are you an active member of the United States military?*** Yes ___ No ___
 - **Please indicate which branch of the military: *** Army ___ Air Force ___ Navy ___
Marine Corps ___ Coast Guard ___
 - **Are you the spouse of an active U.S. military member?*** Yes ___ No ___
 - **Please indicate your spouse's military branch: *** Army ___ Air Force ___ Navy ___
Marine Corps ___ Coast Guard ___
 - **Are you a US Veteran?:** Yes ___ No ___ Do you plan to use VA educational benefits? Yes ___ No ___
Type of benefits _____
- **Have you ever been convicted of a felony or misdemeanor?:** Misdemeanor traffic offenses are exempt.
No ___ Yes ___ (additional documentation required) @ l kq^`q >pp l`f^qb Afob`q l o l c >a j fppfl kp at 1-800-967-3237 EXT 4069
- **Citizenship:** U.S. ___ Other (Please specify) _____
Country of birth _____ Visa Type _____ Visa No. _____
Issue date _____ Expiration Date _____

Applicants with an International Background

Additional admission requirements may apply to applicants who possess a visa and/or have completed education outside of the United States (including US citizens and permanent residents). All applicants must verify the U.S. equivalency of their coursework through a Regis-approved Credential Evaluation Service. All applicants must submit TOEFL and essay (TWE) Examinations and a "Supplemental Application for Students with an International Background" (available at www.regis.edu/intlgr). Transfer students must also complete a SEVIS form. To review these requirements, please visit our Admissions page at www.regis.edu/ingtlgr or contact your campus representative at 877-829-0581.

Voluntary Information: The following information is optional. Regis University uses this information to assist in promoting diversity in the student population and for reporting purposes. It will not be used in admission or other educational processes. You will not be treated adversely if you choose not to provide any or all of this information.

Sex: Male ___ Female ___ Marital Status: _____

Religion: Catholic ___ Protestant ___ Jewish ___ Other _____ None ___

Are you Hispanic/Latino (including Spain)? Yes Hispanic/Latino (including Spain) No

Regardless of your answer to the prior question, please select on or more of the following ethnicities that best describe you:

- American Indian or Alaska Native (including all Original Peoples of the Americas)
- Asian (including Indian subcontinent and Philippines)
- Black or African American (including Africa and Caribbean)
- Native Hawaiian or other Pacific Islander (Original Peoples)
- White (Including Middle Eastern)

All Applicants Please Read and Sign

I understand that I am responsible for the submission of all official transcripts. Failure to list all institutions previously attended may result in loss of credit.

I verify that the information furnished in this application form is complete and accurate without evasion or misrepresentation. If applicable, the essays were written solely by me without assistance (including editing) from any other individual. I understand that if found otherwise, it is sufficient cause for rejection or dismissal. I further authorize Regis University to make inquiries when necessary to verify the accuracy of my records.

I acknowledge that admission decisions are made by Regis University personnel in the exercise of discretion and professional judgment and are not subject to review or appeal.

If accepted into Regis University, I understand that my program of study as declared on this application is determined by the University Bulletin degree completion requirements in effect at the date of my acceptance.

Signature _____ Date _____

Regis University is accredited by the North Central Association of Colleges and Schools (NCA) and operates in accordance with applicable laws on equal opportunity and non-discrimination in the consideration of eligible students for admission, scholarships, awards, and financial aid.

MASTER OF SCIENCE IN INFORMATION ASSURANCE DEGREE PLAN

IT IS THE STUDENT'S RESPONSIBILITY TO READ AND UNDERSTAND ALL POLICIES AND REQUIREMENTS OF THE PROGRAM.

This Degree Plan will follow the Regis University Bulletin and specific program policies in effect on the date this Degree Plan is signed by the Regis Representative. Should any conflict between this Degree Plan and the Regis University Bulletin appear, the parties agree that the Bulletin's provisions in effect at the time of the signing by the Regis Representative will prevail. The University reserves the right to correct clerical errors.

Specific degree requirements are listed on this form. In the event that a required course is no longer offered by the University, the University will select a substitute.

Transfer of credit is permitted for each graduate degree. Of the total semester hours required for a graduate degree at Regis University (existing or future degree programs), no more than 20% of the total semester hours required may be comprised of transfer course work from another regionally accredited college or university. For graduate degrees with total semester hours required equal to either thirty or thirty-six (30 or 36) semester hours, a maximum of six (6) semester hours in transfer is permitted. For graduate degrees for which forty-eight (48) semester hours are required, no more than nine (9) hours of transfer credit is allowed.

Course(s) considered for transfer must be graduate level and be equivalent to a course required for the degree or meet a degree requirement category (e.g., general elective). Students must have earned a minimum grade of "B" for the course(s) to be eligible for transfer and only credit completed within the last ten (10) years is eligible for transfer consideration. Some Graduate programs may have a more restrictive age limit on transfer credit than the University limit of ten (10) years. For the MSIA degree only course work completed within the last two (2) years is eligible for transfer consideration. Transfer credit is approved by a graduate Faculty Advisor (or designee).

GENERAL DEGREE REQUIREMENTS

It is agreed that this Degree Plan shall terminate when the student receives his/her degree. The Degree Plan becomes inactive if the student changes degree programs and thus signs a new Degree Plan or if the student's current Degree Plan expires. Regis University's commitment to award the degree with the degree requirements listed shall expire if the student has not completed all degree requirements within six (6) years from the date of the student's signature.

In addition to the completion of the academic requirements listed in the Degree Plan, the following is also required of each MSIA degree candidate:

1. Each MSIA candidate must complete the appropriate degree requirements as specified in the Bulletin.
2. The candidate must maintain a cumulative grade point average of 3.000 or better in courses required for the degree. In addition, a student who receives a grade of "C" or less in two courses will be subject to academic review and may be suspended from the program. No more than two (2) "C" grades will be counted toward graduation requirements. No course in which the candidate earned less than a grade of "C" (e.g., "C") is acceptable credit for fulfillment of master's degree requirements.
3. A student is expected to make every effort to attend all class meetings. Attendance standards are established by MSIA faculty.
4. A student is expected to share in the responsibilities of his/her own learning in partnership with facilitators, mentors, and colleague students.

Requirements for the Professional Project:

Students should refer to the Master of Science in Information Assurance Guidelines: Professional Project for information pertaining to the Project. Students are accountable for the successful and timely completion of their Professional Project Contract (PPC), Paper and Presentation. It is also the student's responsibility to conform to the guidelines set forth for the specific course criteria required in the MSIA program.

MASTER OF SCIENCE IN INFORMATION ASSURANCE GRADUATE LEVEL ACADEMIC CERTIFICATE PLAN

IT IS THE STUDENT'S RESPONSIBILITY TO READ AND UNDERSTAND ALL POLICIES AND REQUIREMENTS OF THE GRADUATE LEVEL ACADEMIC CERTIFICATE PROGRAM.

This Graduate Level Academic Certificate Plan will follow the Regis University Bulletin and specific program policies in effect on the date this Certificate Plan is signed by the Regis Representative. Should any conflict between this Certificate Plan and the Regis University Bulletin appear, the parties agree that the Bulletin's provisions in effect at the time of the signing by the Regis Representative will prevail. The University reserves the right to correct clerical errors.

Specific certificate requirements are listed on this form. In the event that a required course is no longer offered by the University, the University will select a substitute.

Transfer of credit is not accepted into the certificate program. All twelve hours must be earned through Regis University.

GENERAL GRADUATE LEVEL ACADEMIC CERTIFICATE REQUIREMENTS

It is agreed that this Graduate Level Academic Certificate Plan shall terminate when the student receives his/her certificate. The Certificate Plan becomes inactive if the student changes certificate programs and thus signs a new Certificate Plan or if the student's current Certificate Plan expires. Regis University's commitment to award the certificate with the certificate requirements listed shall expire if the student has not completed all certificate requirements within four (4) years from the date of the student's signature.

In addition to the completion of the academic requirements listed in the Certificate Plan, the following is also required of each MSIA certificate candidate:

1. Each MSIA certificate candidate must complete the appropriate certificate requirements as specified in the Bulletin.
2. The candidate must maintain a cumulative grade point average of 3.000 or better in courses required for the certificate.
3. No course in which the candidate earned less than a grade of "C" (e.g., "C") is acceptable credit for fulfillment of master's certificate requirements.
4. A student is expected to make every effort to attend all class meetings. Attendance standards are established by MSIA faculty.
5. A student is expected to share in the responsibilities of his/her own learning in partnership with facilitators, mentors, and colleague students.

Checking the box below indicates you have read and understand and the policies and requirements stated above for the degree and/or certificate program you are applying for.

Accept

MASTER OF SCIENCE IN CRIMINOLOGY DEGREE PLAN

IT IS THE STUDENT'S RESPONSIBILITY TO READ AND UNDERSTAND ALL POLICIES AND REQUIREMENTS OF THE PROGRAM.

This Degree Plan will follow the Regis University Bulletin and specific program policies in effect on the date this Degree Plan is signed by the Regis Representative. Should any conflict between this Degree Plan and the Regis University Bulletin appear, the parties agree that the Bulletin's provisions in effect at the time of the signing by the Regis Representative will prevail. The University reserves the right to correct clerical errors.

Specific degree requirements are listed on this form. In the event that a required course is no longer offered by the University, the University will select a substitute.

Transfer of credit is permitted for each graduate degree. Of the total semester hours required for a graduate degree at Regis University (existing or future degree programs), no more than 20% of the total semester hours required may be comprised of transfer course work from another regionally accredited college or university. For graduate degrees with total semester hours required equal to either thirty or thirty-six (30 or 36) semester hours, a maximum of six (6) semester hours in transfer is permitted. For graduate degrees for which forty-eight (48) semester hours are required, no more than nine (9) hours of transfer credit is allowed.

Course(s) considered for transfer must be graduate level and be equivalent to a course required for the degree or meet a degree requirement category (e.g., general elective). Students must have earned a minimum grade of "B" for the course(s) to be eligible for transfer and only credit completed within the last ten (10) years is eligible for transfer consideration. Some Graduate programs may have a more restrictive age limit on transfer credit than the University limit of ten (10) years. For the MSCR degree only course work completed within the last two (2) years is eligible for transfer consideration. Transfer credit is approved by a graduate Faculty Advisor (or designee).

GENERAL DEGREE REQUIREMENTS

It is agreed that this Degree Plan shall terminate when the student receives his/her degree. The Degree Plan becomes inactive if the student changes degree programs and thus signs a new Degree Plan or if the student's current Degree Plan expires. Regis University's commitment to award the degree with the degree requirements listed shall expire if the student has not completed all degree requirements within six (6) years from the date of the student's signature.

In addition to the completion of the academic requirements listed in the Degree Plan, the following is also required of each MSCR degree candidate:

1. Each MSCR candidate must complete the appropriate degree requirements as specified in the Bulletin.
2. The candidate must maintain a cumulative grade point average of 3.000 or better in courses required for the degree. In addition, a student who receives a grade of "C" or less in two courses will be subject to academic review and may be suspended from the program. No more than two (2) "C" grades will be counted toward graduation requirements. No course in which the candidate earned less than a grade of "C" (e.g., "C") is acceptable credit for fulfillment of master's degree requirements.
3. A student is expected to make every effort to attend all class meetings. Attendance standards are established by MSCR faculty.
4. A student is expected to share in the responsibilities of his/her own learning in partnership with facilitators, mentors, and colleague students.

Requirements for the Professional Project:

Students should refer to the Master of Science in Information Assurance Guidelines: Professional Project for information pertaining to the Project. Students are accountable for the successful and timely completion of their Professional Project Contract (PPC), Paper and Presentation. It is also the student's responsibility to conform to the guidelines set forth for the specific course criteria required in the MSIA program.

**MASTER OF SCIENCE IN CRIMINOLOGY
GRADUATE LEVEL ACADEMIC CERTIFICATE PLAN**

IT IS THE STUDENT'S RESPONSIBILITY TO READ AND UNDERSTAND ALL POLICIES AND REQUIREMENTS OF THE GRADUATE LEVEL ACADEMIC CERTIFICATE PROGRAM.

This Graduate Level Academic Certificate Plan will follow the Regis University Bulletin and specific program policies in effect on the date this Certificate Plan is signed by the Regis Representative. Should any conflict between this Certificate Plan and the Regis University Bulletin appear, the parties agree that the Bulletin's provisions in effect at the time of the signing by the Regis Representative will prevail. The University reserves the right to correct clerical errors.

Specific certificate requirements are listed on this form. In the event that a required course is no longer offered by the University, the University will select a substitute.

Transfer of credit is not accepted into the certificate program. All twelve hours must be earned through Regis University.

GENERAL GRADUATE LEVEL ACADEMIC CERTIFICATE REQUIREMENTS

It is agreed that this Graduate Level Academic Certificate Plan shall terminate when the student receives his/her certificate. The Certificate Plan becomes inactive if the student changes certificate programs and thus signs a new Certificate Plan or if the student's current Certificate Plan expires. Regis University's commitment to award the certificate with the certificate requirements listed shall expire if the student has not completed all certificate requirements within four (4) years from the date of the student's signature.

In addition to the completion of the academic requirements listed in the Certificate Plan, the following is also required of each MSCR certificate candidate:

1. Each MSCR certificate candidate must complete the appropriate certificate requirements as specified in the Bulletin.
2. The candidate must maintain a cumulative grade point average of 3.000 or better in courses required for the certificate.
3. No course in which the candidate earned less than a grade of "C" (e.g., "C") is acceptable credit for fulfillment of master's certificate requirements.
4. A student is expected to make every effort to attend all class meetings. Attendance standards are established by MSCR faculty.
5. A student is expected to share in the responsibilities of his/her own learning in partnership with facilitators, mentors, and colleague students.

Checking the box below indicates you have read and understand and the policies and requirements stated above for the degree and/or certificate program you are applying for.

Accept

Recommendation Form

(Not required for MS in Information Assurance applicants)

Applicant: Please print or type your name, address and the degree for which you are applying.
Give this form to a colleague or supervisor who knows your work in a professional setting.

Applicant Name _____
Last First MI Prior Name

Degree _____

Address _____
Street City State Zip Country

To The Person Completing This Recommendation:

The person whose name appears above is applying for admission to a graduate program at Regis University. In our consideration of each applicant, we place particular emphasis on comments from individuals whom the applicant has chosen. This recommendation will be used only for admissions purposes; it will not be made a part of the student's educational record and no reference will be made to it for educational purposes after a decision is final on the applicant's admissibility.

Please return this form to the student in a sealed envelope with your signature across the sealed flap. All sections must be completed. If you need additional space, please attach separate page.

Name of person completing this form _____

Position/Title _____

Organization _____

Telephone: Work: _____ Home: _____

Address _____
City State Zip

How long have you known the applicant? Years _____ Months _____

Under what circumstances have you worked with the applicant? _____

May we contact you regarding this applicant? Yes _____ No _____

Please complete the other side

Describe the applicant's ability to communicate orally and in writing. If applicant is from a non-English-speaking country, how well does he or she understand, write, and speak English? _____

What characteristics of the applicant lead you to believe that he/she is ready for graduate level study? _____

Please rate the applicant as compared to his or her peers.

Attributes & Abilities	Superior	Excellent	Good	Fair	Poor	Unable to Rate
Flexibility/Adaptability						
Initiative						
Leadership Potential						
Self-Confidence						
Maturity						
Motivation						
Personal Integrity						
Analytical Skills						
Intellectual Ability						
Ability to Overcome Obstacles						
Creativity						
Ability to Work with Others						
Openness to New Ideas						
Planning Skills/Time Management						
Goal Oriented						

Of the attributes and abilities evaluated above, please comment on:

A) Applicant's area of greatest strength. B) Areas where applicant could use greatest development.

A) _____

B) _____

Please indicate your overall recommendation of this applicant for graduate school work.

Strongly Recommend ____ Recommend ____ Recommend with Reservations ____ Do Not Recommend ____

We realize that considerable time and effort may be involved in preparing this evaluation and we greatly appreciate your help. **Please return this form to the applicant in a sealed envelope with your signature across the seal.** The applicant will then submit the sealed, signed envelope as part of the completed application package to the Graduate Admissions Office.

Signature: _____ Date: _____

Recommendation Form

(Not required for MS in Information Assurance applicants)

Applicant: Please print or type your name, address and the degree for which you are applying.
Give this form to a colleague or supervisor who knows your work in a professional setting.

Applicant Name _____
Last First MI Prior Name

Degree _____

Address _____
Street City State Zip Country

To The Person Completing This Recommendation:

The person whose name appears above is applying for admission to a graduate program at Regis University. In our consideration of each applicant, we place particular emphasis on comments from individuals whom the applicant has chosen. This recommendation will be used only for admissions purposes; it will not be made a part of the student's educational record and no reference will be made to it for educational purposes after a decision is final on the applicant's admissibility.

Please return this form to the student in a sealed envelope with your signature across the sealed flap. All sections must be completed. If you need additional space, please attach separate page.

Name of person completing this form _____

Position/Title _____

Organization _____

Telephone: Work: _____ Home: _____

Address _____
City State Zip

How long have you known the applicant? Years _____ Months _____

Under what circumstances have you worked with the applicant? _____

May we contact you regarding this applicant? Yes _____ No _____

Please complete the other side

Describe the applicant's ability to communicate orally and in writing. If applicant is from a non-English speaking country, how well does he or she understand, write, and speak English? _____

What characteristics of the applicant lead you to believe that he/she is ready for graduate level study? _____

Please rate the applicant as compared to his or her peers.

Attributes & Abilities	Superior	Excellent	Good	Fair	Poor	Unable to Rate
Flexibility/Adaptability						
Initiative						
Leadership Potential						
Self-Confidence						
Maturity						
Motivation						
Personal Integrity						
Analytical Skills						
Intellectual Ability						
Ability to Overcome Obstacles						
Creativity						
Ability to Work with Others						
Openness to New Ideas						
Planning Skills/Time Management						
Goal Oriented						

Of the attributes and abilities evaluated above, please comment on:

A) Applicant's area of greatest strength. B) Areas where applicant could use greatest development.

A) _____

B) _____

Please indicate your overall recommendation of this applicant for graduate school.

Strongly Recommend ____ Recommend ____ Recommend with Reservations ____ Do Not Recommend ____

We realize that considerable time and effort may be involved in preparing this evaluation and we greatly appreciate your help. **Please return this form to the applicant in a sealed envelope with your signature across the seal.** The applicant will then submit the sealed, signed envelope as part of the completed application package to the Graduate Admissions Office.

Signature: _____ Date: _____

