

Regis University is committed to your success as an adult learner. In educating adults, it has been our experience that students who have worked full-time for at least three years are best prepared to participate meaningfully in our programs. Because our interactive courses require application of classroom theory to real work/professional situations, students without this professional background may not be able to integrate the material as well.

We realize, however, that some students who lack three years of full-time post high school work experience may have other personal or professional experiences that will enable them to contribute to the richness of our classroom discussions. If you are an applicant that falls into this category, you may request special consideration of your application by telling us how you believe that your work experiences prepare you for study in the School for Professional Studies.

To facilitate this request, please prepare a letter that includes information about:

- Your work history
- The nature and scope of your work responsibilities
- Two or three significant insights that your work experiences have provided
- How you believe your work and other experiences prepare you to be successful in the adult classrooms at Regis University

Please include your name and address on the letter and email or fax your letter to:

Rebecca Bloomfield  
Administrative Manager,  
CPS Undergraduate Program

E-mail: [spsadmit@regis.edu](mailto:spsadmit@regis.edu)

Fax: 303-964-5134

Once your Admission Appeal letter has been received it will be forwarded to the Admissions Committee for review. You can expect to receive a phone call or email to discuss your application appeal.

You will be notified of an admissions decision within two weeks of receipt of your letter.

Good Luck!